

**Church of St. Dominic  
PPC Meeting Minutes  
27 September 2011**

**ATTENDING:** Father Denny, ReJean Schulte, Matt Wagner, Arthur Cunningham, Mark Labenski, Chris Barth, Dick Suess, Steve Koziolk

**ABSENT:** Dave Antonneau, Rick Nelson, Mary Quinn Crow

**AGENDA:**

- No changes, agenda approved.

**COMMITTEE REPORTS:**

- Finance (Steve)
  - Steve Koziolk has tentatively agreed to be the new finance committee representative to the PPC.
  - Regarding the unexpected drop in the school's 2011/12 budget, Steve met with Vicki Marvin to clarify how the budget committee arrived at their school budget numbers -- the issue has been settled.
  - The finance committee discussed the issue of unpaid school tuition and generated some suggested actions:
    - Allowance should be made in the school budget for "doubtful accounts".
    - A committee should be formed to perform tuition collection.
    - The finance committee will design how the collection committee should operate, suggest some best practices for collection, training, etc.
  - The finance committee is working on implementing certain financial control procedures as identified in the most recent audit.
  - The finance committee is working on redesigning weekly bulletin stewardship report.
- Education (Mark)
  - Mark Labenski has agreed to be the new education committee representative to the PPC.
  - A representative group of school advocates (parents, past-parents, alumni, etc) met with Vicki Marvin and representatives from the Archdiocese to help form a plan for advancement of our school. Several ideas were identified and an action plan is forthcoming.
  - The education committee is looking for new members. Please contact Chris Thurin if interested.
- Maintenance (Dick)
  - Repair of the flat sections of the Church roof is in-progress.
  - Pew refinishing is almost complete.
  - Church kitchen remodeling project: the maintenance committee is working on the kitchen redesign.
  - Jeanne Fischer has resigned from her position as general custodian and maintenance. We need custodial services for the Church -- a boiler's license is a requirement.
- Liturgy (Arthur)
  - See "Liturgical Ministries Day of Reflection" agenda item.
- Faith Formation (Rick)
  - See addendum.

**PASTOR'S REPORT:**

- Nothing to report.

**AGENDA ITEMS:**

- Outreach to Parishioners – Home Visits Next Steps
  - Father: Chris and Father will prepare a conversation format, then take it to the primary group of 20 volunteers and ask them each to make four home visits as a trial run. From there we will make any adjustments and expand the effort.
- Capital Campaign
  - Open discussion about how to go about starting a capital campaign to cover the costs of our recent renovations and needed maintenance (parking lot sealing, pew refinishing, roof repair, kitchen remodeling, etc).
  - Ideas:
    - There should be a “quiet” phase first to get a sense for how much support there is in the Parish. Approximately 50% of the funds should be secured during this quiet phase.
    - The “public” phase should then follow.
  - Motion (Dick): Form a special committee to lead the development of a capital campaign effort. PPC will seek a person to chair that committee.
  - Each PPC member should come up with their vision for the campaign, email to Matt by Tue, Oct 11th.
- Liturgical Ministries Day of Reflection on Oct 1st, 9-11am
  - Arthur gave an overview of the program prepared.
  - Fr. John-Paul Erickson from the Archdiocesan Office of Worship will be the main presenter before breaking-out into smaller discussion groups.
  - The event is meant as chance for people to get together to reflect and communicate about their ministries as well as receive a refresher about the Mass.

**MEETING ADJOURNED:** 9:35pm

**NEXT MEETING:** Tuesday, 25 October 2011

**PPC AND ALL COMMITTEE NIGHT 2011-2012 MEETING SCHEDULE**

<ul style="list-style-type: none"> <li>● <del>Tue, 23 Aug 2011</del></li> <li>● <del>Tue, 27 Sep 2011</del></li> <li>● Tue, 25 Oct 2011</li> <li>● Tue, 06 Dec 2011</li> </ul>	<ul style="list-style-type: none"> <li>● Tue, 24 Jan 2012</li> <li>● Tue, 28 Feb 2012</li> <li>● Tue, 27 Mar 2012</li> <li>● Tue, 24 Apr 2012</li> </ul>	<ul style="list-style-type: none"> <li>● Tue, 22 May 2012</li> <li>● Tue, 26 Jun 2012</li> </ul>
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Meetings start at 6:00pm with dinner, followed by individual committee meetings starting at 6:45pm. The Parish Council meeting begins at 7:45pm downstairs in the KC room.

*Addendum:*

**Mission Trip 2012**

We had a very wonderful, spirit filled Mission Trip to the Navajo Reservation in June 2011. I am excited about the Mission Trip planned for June of 2012 and expect another amazing trip. We will be going to the Wind River Reservation in Wyoming. The date of this trip is June 15-24, 2012. The cost of the trip is \$450. We have 35 spots reserved for this trip, for 30 youth and 5 adult chaperons. The trip is open to students in grades 8-12. There will be an informational

meeting for interested students and parents on Monday, October 24 at 7:00 p.m. in the classrooms in the lower level of the church. Youth and adults, contact me if you are interesting in being a part of our 2012 Mission Trip to the Wind River Reservation.

The weekend of October 29 & 30 we will be doing a presentation of the Navajo Mission Trip at the masses. This is a wonderful opportunity for us to share our Mission Trip experiences with the parish. I will be contacting participants from the Navajo Mission Trip to help give this presentation during the masses.

## **Fall Fundraisers**

We have several fundraising opportunities for the upcoming Mission Trip.

**Calendars - NOW:** I ordered 100 calendars for 2012. They have beautiful pictures and a scripture verse for each month. I also ordered 25 packs of greeting cards for 2012. We will sell calendars and greeting card packs for \$6 each and half of this will go into your fundraising account.

**Wreathes – NOW through November 7:** We will be selling wreathes again this year. For each item sold, \$6 will go into your fundraising account. Start talking to friends and relatives now and get their orders. No payment is necessary until we deliver the wreathes on November 19. All wreath orders are due by November 7. We will also take orders for wreathes following the masses the weekends of October 29-30 and November 5-6. Each year, we have several youth who raise over \$100 for their fundraising account by selling wreathes. This fundraiser can go a long ways towards defraying the cost of your trip.

**KC Breakfast – December 4:** This is one of our best fund raisers for the year. On Sunday, December 4, the KCs will host their breakfast buffet. We will work the buffet, helping with setup and cleanup.

**Bake Sale – December 10 & 11:** We will hold our Fall Bake Sale the weekend of December 10 & 11. Mission Trip participants are asked to make items for the sale and to work the sale for one of the masses.

**Cub Foods – December 21:** We will bag groceries at Cub on Wednesday, December 21 from 4:00 p.m. until 9:00 p.m.

**Luminaries:** A new fundraiser we are considering is selling luminaries in December. The luminaries will consist of a small paper bag, with a small candle and will be labeled with the name of a loved one. They will be lit prior to the Christmas Eve vigil and should make a wonderful display outside of church.

### **Contact Info**

Rick Nelson – Mission Trip Coordinator  
1209 Elm Street – Northfield, MN 55057  
Home Phone (507) 645-8141  
Cell Phone (612) 581-0512